

STADIUM IMPLEMENTATION COMMITTEE

DESIGN SUBCOMMITTEE

Work Plan – DRAFT – REVISED SEPTEMBER 20, 2012

Purpose: The purpose of the Design Subcommittee will be to ensure the highest quality design for the stadium building exterior, plaza, and the related structures and urban design elements within the stadium site area. The product of the subcommittee's work will be a Design Vision and Principles for the stadium development that will be transmitted to the MSFA's selected architect. The Design Vision and Principles will then be used as a guide by the subcommittee and the full Implementation Committee in reviewing the architect's design proposals for the stadium, plaza and other elements within the stadium district in the coming months.

Reports to/advises: Makes recommendations to the Stadium Implementation Committee on the design of the stadium building, plaza, parking facilities, other related structures and public spaces.

Product/deliverable: The first product of the Design Subcommittee will be a Design Vision for the stadium and a list of related Design Principles for recommendation to the Implementation Committee for approval. The Design Subcommittee will not be required to create the Design Vision and Principles completely anew, but rather will build upon and add to the City's current planning framework and CPED staff knowledge. Once approved, the Vision and Design Principles will be transmitted to the MSFA, in September 2012.

The Design Vision and Principles may be revised periodically to reflect the ongoing work of the other two subcommittees. Any revisions will be transmitted to the MSFA. The Design Subcommittee and Implementation Committee will then use the Design Vision and Principles as a tool in evaluating the architect's plans for the stadium, plaza, related elements, and surrounding district in the coming months. The subcommittee or its member may participate in regular or periodic design review meetings with the MSFA's design team throughout schematic design. Subcommittee members may continue to provide feedback to the design team and the subcommittee may continue to meet periodically after schematic design approval.

The second product will be a recommendation to the Implementation Committee on the final schematic design proposed by the MSFA's architect for the stadium exterior, plaza and the related structures and urban design elements within the stadium district as required by the legislation (assume spring 2013).

Workflow and timing: The Design Subcommittee's work will be in two parts. First, it will meet regularly (monthly and perhaps more often) for the first two-three months, from August through October, until the Design Vision and Principles have been completed and approved by the Implementation Committee. Second, the Design Subcommittee will meet on an as-needed basis to review the architect's proposed designs, probably over a three or four month period beginning in December 2012 and concluding with the final recommendation to the Implementation Committee on the MSFA's proposed schematic design in spring 2013. The subcommittee may continue to meet periodically after schematic design is complete and

members of the subcommittee may continue to provide input and feedback to the MSFA and the design team and throughout the remainder of the detailed design phase.

Regular meeting day/time: The subcommittee will typically meet monthly through the fall, on the 4th Friday of the Month, from 1:00 – 3:00 p.m., in room 333 City Hall. Meeting dates through 2012 are to be confirmed

Calendar and Agendas: The following draft calendar of meetings and agendas offers a conceptual idea of the workflow of the Design Subcommittee:

Month	Comm.	Agenda
Aug. 6	IC	Orientation
Aug. 24	DSC	Planning framework and Site Plan Review orientation (staff); Facilitated discussion leading to draft Design Vision and Principles
Sep. 17	IC	Progress Report – Draft Design Vision and Principles, seek approval to revise and forward to MSFA in draft form
Sep. 28	DSC	Revise Design Vision and Principles, transmit to MSFA
Oct. 15	IC	Progress Report – Present revised Design Vision and Principles
Oct. 26	DSC	Meeting only if required – Agenda TBD
Nov. 19	IC	Progress Report
Dec. 14	DSC	Design Review
Dec.17	IC	Progress Report
January	IC	Progress Report
January	DSC	Design Review
February	IC	Progress Report
February	DSC	Design Review
March	IC	Progress Report as required – review of final schematic design
March	DSC	Draft final recommendation to IC, recommending approval of schematic design (with comments, exceptions)
April	IC	Approval of recommendation, move to transmit to CPC and City Council
April	PSC	Draft final recommendation to CPC and City Council
May	IC	Approve Final Recommendation